



established
1964

Welcome

to St. Charles Borromeo Parish School

*“Building a foundation in
faith, knowledge and service”*

Registration Forms and Information



established
1964

*St. Charles Borromeo
Parish School*

2500 Branch Pike
Cinnaminson, NJ
08077
856.829.2778
www.scbpschool.com

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Our Mission

The mission of St. Charles Borromeo Parish School in partnership with parents is to educate and inspire all students to reach their highest academic potential. In a Christ-centered atmosphere our students are empowered to live the Gospel message and to become life long learners who contribute to our global society.



*St. Charles Borromeo
Parish School*

Our Philosophy

The administration and staff of St. Charles Borromeo School dedicate themselves to the spiritual and intellectual education of the children entrusted to our care. In order to provide a well balanced curriculum, we offer programs that address the physical, emotional, and artistic needs of our students which we recognize to be important components of a good education.

In keeping with the charism of the Sisters of Mercy who first staffed our school, we emphasize both the Spiritual and Corporal Works of Mercy throughout our educational program.

We believe our students will understand the Gospel message more clearly when they can be of service to others. We strive to appreciate and nurture the special and unique talents each child brings, with the hope that our students will come to respect, appreciate, and applaud each person's individuality.

We believe the educational process is a genuine Christian journey, drawing its inspiration and strength from the Gospel in which it is rooted. We collaborate with parents to be outstanding educators and form strong partnerships between the school and family.

In accordance with the Spiritual and Corporal Works of Mercy, we stress service to individual families, community, country, and the world over self-service.

We strive to provide a non-violent atmosphere that is conducive to excellence in teaching, learning, living, and growing in accordance with the teachings of Jesus Christ.

“We belong to God”
Catherine McAuley
Founder of the Sisters of Mercy

Principal's Welcome Letter

2019-2020



*St. Charles Borromeo
Parish School*

Dear Prospective Parents,

Welcome to St. Charles Borromeo School! We dedicate ourselves to the spiritual and intellectual education of all the children entrusted to our care. We strive to appreciate and nurture the special and unique talents each child brings, with the hope that our students will come to respect, appreciate, and applaud each person's individuality.

Our Early Childhood program encourages children to discover their world through hands-on experiences. Children learn best through a variety of modalities. We use all five senses to heighten their learning. These experiences allow the children to develop the skills necessary for future school success.

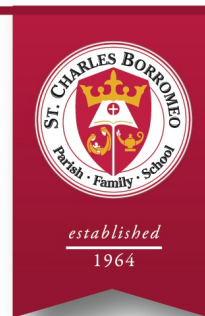
Recognizing that children possess strengths and weaknesses in many different areas of development, our teachers strive to provide a rich variety of activities and experiences that will challenge and encourage each child to develop at his/her own pace. As young children grow in social awareness, they learn to work and play with their peers.

If you are in need of further assistance or information, please contact our school office at 856-829-2778. I will be happy to answer any questions you may have in regards to our wonderful parish school.

*Sincerely,
Kathryn Chesnut
Principal*

Educational Programs

Pre-K and K



*St. Charles Borromeo
Parish School*

Pre-Kindergarten Program

The Saint Charles Borromeo Parish School Early Childhood Program encourages children to discover their world through hands-on experiences. These experiences allow the children to develop the skills necessary for future school success.

Our program strives to increase the child's knowledge of the world through activities designed to help self-awareness. Since they are growing in social awareness, the children learn to work with their peers. While recognizing that all children possess strengths and weaknesses in all areas of development, our teachers strive to provide a rich variety of activities and experiences, which will challenge and encourage the child to develop at his/her own pace.

In a nurturing environment created by caring professionals who exemplify Catholic beliefs, values, and attitudes, the children are encouraged to develop a positive image of themselves and others. The children's sense of God comes from the warm atmosphere of love and acceptance in our school environment where they learn about God's wonderful world.

Kindergarten Program

Kindergarten is a place for children to begin preparing emotionally and socially for his or her many years of schooling. Each child will learn to work and play with others, will acquire listening skills, and will learn to feel secure in working alone or in groups. Most importantly each child will learn that he or she is unique and loved by God and others.

Students will participate in our specially designed curriculum in Math, Integrated Language Arts, Religion, Social Studies, Science, Library, Computer, Spanish, Physical Education and Related Arts. All subjects provide a hands-on learning experience geared to the Kindergarten Level. Children participate in activities that allow them to imitate, model practice, share, explore and face challenges to extend and build on their emergent skills.

Our program is a positive approach to classroom management with rewards and consequences for school behavior. Class rules are: 1.) Be kind 2.) Be careful 3.) Be caring

Educational Programs

Grades 1 through 8



Primary Grades (1-3)

Our primary program is designed to encourage our students to grow spiritually, emotionally, academically and socially. The use of differentiated Instruction and hands-on activities provide a nurturing environment for students to succeed.

*St. Charles Borromeo
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Christian Values are a part of our everyday curriculum. The Religion program stresses an understanding of faith and prayers with an emphasis on service to others. In second grade, our sacramental program is an integral part of our religion program. Integrated Language Arts fosters the development of language skills. is program introduces reading skills and phonemic awareness. It also develops the skills of spelling, listening, creative writing, penmanship, and grammar. e students learn about themselves, their families, and their communities in Social Studies. e focus in Science includes hands-on activities that encourage an understanding of the workings of nature. The Mathematics curriculum develops an understanding of math concepts and skills through developmentally appropriate activities.

Upper Elementary Grades (4-5)

In an effort to support students' different learning styles and experiences, a variety of teaching methods is employed, including cooperative learning and the integration of technology. Religious instruction is two-fold: integrating formal catechesis and formation. A Christian atmosphere permeates all areas of instruction, discipline, and social interaction. We assist students to learn to put their faith into practice through service to family and community.

An Integrated Language Arts approach to language development includes reading, listening, spelling, vocabulary, grammar, penmanship, creative writing, and literature. Instruction in critical reading and process writing skills is presented to enable students to succeed in all curriculum areas. Our sequential Mathematics program provides students with basic skills as well as the ability to apply mathematical concepts through the use of calculators, computers, and practical life experiences. is approach develops the students' abilities to reason mathematically, communicate their findings, and become critical thinkers in solving mathematical problems. The Social Studies and Science curriculum areas are facilitated through a hands-on approach as well as through a systematic mastery of basic curriculum content. Cooperative learning and the integration of technology are used in an effort to support students' learning styles.

Middle School (6-7-8)

The goal of the Middle School program is to instill in each student a spirit of commitment to God, self, and community through a loving and caring school environment. At the middle school level, the course of study in Religion emphasizes the progression from Old Testament to New Testament beginning with the birth of Jesus and progressing to the descent of the Holy Spirit on Pentecost. Grade seven spends time during the year in preparation for the reception of the Sacrament of Confirmation in grade eight. Students participate in a service project of their own choice in preparation for Confirmation. An integrated approach to Language Arts fosters a love of literature and student expression through oral and written language. This approach is used to develop skills in reading, vocabulary, grammar, speaking, creative writing, listening, spelling, and penmanship.

The Curriculum and Evaluation Standards for School Mathematics as prepared by the National Council of Teachers of Mathematics comprise the core curriculum for Mathematics. Students move from concrete experiences to abstract concepts in all grades. In Social Studies, the five themes of geography serve as the foundation for study. Exposure to research skills, primary source analysis, and multi-media techniques enhance learning. In grades seven and eight students explore life, earth, and physical science through the use of hands-on activities. The scientific method is introduced and put into practice through laboratory experiences.

Registration Requirements

Pre-K through 8th grade



*St. Charles Borromeo
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Please include a copy of the following with registration

_____ Birth Certificate

_____ Baptismal Certificate

_____ Immunization Records

_____ \$250.00 Registration Fee (Pre-K)

_____ \$175.00 Registration Fee (K-8)

Registration Form Pre Kindergarten

Date _____ Grade Entering _____

Name _____ Birth Date ____/____/____
First Middle Last Sex ____ M ____ F

School District of Residence _____ U.S. Citizen? ____ yes ____ no

Birth City/State _____ Birth Country _____

Primary Language _____ Home Language _____

Religion _____ Registered Parish _____ City/State _____

Please enter Daycare or Previous Schools/Programs attended:

_____ Date Attended _____
School Name/ City, State

_____ Date Attended _____
School Name/ City, State

Please list any known Allergies or Health Conditions:

Mailing Address

1.) Address _____ Town _____ Zip _____

Mailing address (in case of joint custody) Parent Name _____

2.) Address _____ Town _____ Zip _____

Home Phone Number _____

Over)

Family Background

Mother's Name _____ *Occupation* _____

Address (if different from above) _____

Mother's Email Address _____ *Cell Phone* _____

Fathers Name _____ *Occupation* _____

Address (if different from above) _____

Father's Email Address _____ *Cell Phone* _____

If applicable:

Guardian's Name _____ *Phone* _____

Guardian's Address (if different from above) _____

Guardian's relationship to student _____ *Email* _____

Home Situation (Check all that apply)

☐ *Two Parents* ☐ *Restructured- mother/stepfather* ☐ *Father remarried*
☐ *One Parent* ☐ *Restructured- father/ stepmother* ☐ *Mother remarried*
☐ *Other* ☐ *Parents separated or divorced* ☐ *Mother or Father Deceased*

Child resides with _____

Parental Rights (in case of separation or divorce)

Please attach copy of court order

Sacraments

	Parish	City and Sate	Date
Baptism			

Siblings

Complete Name	Date of Birth	Age

Registration Form Grades K-2

Date _____ *Grade Entering* _____

Name _____ *Birth Date* ____/____/____
First Middle Last Sex ____ *M* ____ *F*

School District of Residence _____ *U.S. Citizen?* ____ *yes* ____ *no*

Birth City and State _____, _____ *Birth County* _____

Primary Language _____ *Home Language* _____

Religion _____ *Registered Parish* _____

City/State _____

Previous School _____ *Date* ____/____/____ *Grade* _____

City /State _____

Mailing Address

1.) Address _____ *Town* _____ *Zip* _____

Mailing address (in case of joint custody) Parent Name _____

2.) Address _____ *Town* _____ *Zip* _____

Home Phone Number _____

Family Background

Mother's Name _____ *Occupation* _____

Address (if different from above) _____

Mother's Email Address _____ *Cell Phone* _____

Fathers Name _____ *Occupation* _____

Address (if different from above) _____

Father's Email Address _____ *Cell Phone* _____

If applicable:

Guardian's Name _____ *Phone* _____

Guardian's Address (if different from above) _____

Guardian's relationship to student _____ *Email* _____

(Over)

Home Situation (Check all that apply)

☐ *Two Parents* ☐ *Restructured- mother/stepfather* ☐ *Father remarried*
☐ *One Parent* ☐ *Restructured- father/ stepmother* ☐ *Mother remarried*
☐ *Other* ☐ *Parents separated or divorced* ☐ *Mother or Father Deceased*

Child resides with _____

Parental Rights (in case of separation or divorce)

Please attach copy of court order

Sacraments

	Parish	City and State	Date
Baptism			
First Penance			
Holy Eucharist			
Confirmation			

Siblings

Complete Name	Date of Birth	Age

For Office Use Only!

Withdraw Record

Re-entry Record

Date	To	Cause

Date	To	Cause

Withdraw Causes:

1- Illness 3- Change of Residence 5- Parent Request 7- School Request

2- Death 4- Financial Difficulties 6- Academics 8- Other Reason _____

Application Form Grades 3-8

Please submit copies of student's latest report card and standardized test scores to complete the application process.

Date _____ Grade Entering _____

Name _____ Birth Date ____/____/____

First

Middle

Last

Sex ____ M ____ F

School District of Residence _____ U.S. Citizen? ____ yes ____ no

Birth City and State _____, _____ Birth County _____

Primary Language _____ Home Language _____

Religion _____ Registered Parish _____

City/State _____

Previous School _____ Date ____/____/____ Grade _____

City _____ State _____

Mailing Address

1.) Address _____ Town _____ Zip _____

Mailing address (in case of joint custody) Parent Name _____

2.) Address _____ Town _____ Zip _____

Home Phone Number _____

Family Background

Mother's Name _____ Occupation _____

Address (if different from above) _____

Mother's Email Address _____ Cell Phone _____

Father's Name _____ Occupation _____

Address (if different from above) _____

Father's Email Address _____ Cell Phone _____

If applicable:

Guardian's Name _____ Phone _____

Guardian's Address (if different from above) _____

Guardian's relationship to student _____ Email _____

(Over)

Home Situation (Check all that apply)

☐ *Two Parents* ☐ *Restructured- mother/stepfather* ☐ *Father remarried*
☐ *One Parent* ☐ *Restructured- father/ stepmother* ☐ *Mother remarried*
☐ *Other* ☐ *Parents separated or divorced* ☐ *Mother or Father Deceased*

Child resides with _____

Parental Rights (in case of separation or divorce)

Please attach copy of court order

Sacraments

	Parish	City and Sate	Date
Baptism			
First Penance			
Holy Eucharist			
Confirmation			

Siblings

Complete Name	Date of Birth	Age

For Office Use Only!

Withdraw Record

Date	To	Cause

Re-entry Record

Date	To	Cause

Withdraw Causes:

1- Illness 3- Change of Residence 5- Parent Request 7- School Request

2- Death 4- Financial Difficulties 6- Academics 8- Other Reason _____

Tuition Schedule for 2019-2020



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Kindergarten through Eighth Grade Tuition Rates

Rate A Registered parishioners of St. Charles Borromeo Church who regularly attend Mass and use their envelopes

Rate B Catholics who do not qualify for Rate A

Rate C All other students

*St. Charles Borromeo
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	Rate A	Rate B	Rate C
1 Child	\$4,300	\$5,320	\$5,785 per child
2 Children	\$8,600	\$10,640	
3 Children	\$12,900	\$15,960	
4+ Children	\$13,900	\$16,960	

In order to complete registration, a non-refundable registration fee of \$175.00 per family is due at time of registration.

Pre-Kindergarten Tuition Rates (Age does not matter)

Half Day 8:20-11:40 daily	Rate Full Day 8:20-2:45 daily
\$5,600	\$5,800

In order to complete registration, the Pre-K registration fee is \$250.00 per family.
This is a non refundable registration fee.

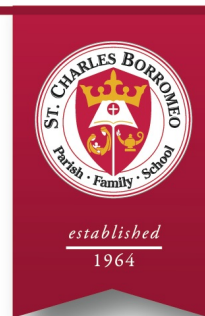
Tuition Reduction Opportunities

Tuition can be reduced by participating in the St. Charles Gift Certificate Programs

Manna Program – over 1000 different gift cards available
Supermarket- ShopRite gift cards available

Tuition Assistance is also available to students in grades K-8 through the Diocesan Tuition Assistance Plan. This information can be found through a link on our website.

FACTS Tuition Program Sign Up



*St. Charles Borromeo
Parish School*

For the 2019-2020 school year ALL FAMILIES are required to sign-on to the FACTS Tuition Management Program for tuition payment.

Please use the FACTS link on the sidebar of the school website (www.scbpschool.com) to complete the FACTS registration application.

Once you register, your family's tuition amount will be entered on your personal screen. This will allow each family to have access to their payment history.

Questions or problems with FACTS information?
Contact Mrs. Toni Martino at tmartino@pcscb.com

School Uniform Guide

School Uniforms may be purchased from Flynn and O'Hara.
Visit the Flynn and O'Hara website for information about
store locations and online purchasing: www.flynnohara.com



*St. Charles Borromeo
Parish School*

BOYS Fall/Spring Uniforms

*(Sept-Oct and May-June wih dates to be
determined and announced)*

Grades K-5

- White short sleeve knit polo shirt
with school embroidery
- Steel gray walking shorts/pants
· Black belt
- Black or white crew socks above ankle

Grades 6-8

- Gray short sleeve knit polo shirt
with school embroidery
- Black walking shorts/dress pants
· Black belt
- Black or white crew socks above ankle

Winter Uniforms

*(Oct to May-June wih dates to be
determined and announced)*

Grades K-5

- White short/long sleeve knit polo shirt
with school embroidery
- Red v-neck pullover sweater or vest
with school embroidery
- Graphite twill gray flannel pants
· Black belt
- Black or white crew socks above ankle

Grades 6-8

- White short/long sleeve button down collar shirt
- Heather gray v-neck pullover sweater or
vest with school embroidery (required)
 - Black gray flannel pants
 - Black belt
- Black or white crew socks above ankle

UNIFORM SHOE:

Plain black school shoe or sneaker
w/ non-scuff sole. No logos, color, or decoration.

GIRLS Fall/Spring Uniforms

*(Sept-Oct and May-June wih dates to be
determined and announced)*

Grades K-5

- White short sleeve knit polo shirt
with school embroidery
- Steel gray skort
- Red or white crew socks above ankle

Grades 6-8

- Gray short sleeve knit polo shirt
with school embroidery
- Steel gray skort or black wrap kilt
- Black or white crew socks above ankle

Winter Uniforms

*(Oct to May-June wih dates to be
determined and announced)*

Grades K-5

- Red plaid drop waist jumper
- White short sleeved blouse with Peter Pan collar
- Red v-neck pullover sweater or vest
with school embroidery
- Red knee-highs or tights

Grades 6-8

- Black wrap around kilt
(Flynn and O'Hara ONLY!)
**hem must be 3" or lower to the knee*
- White long/short sleeved button down collar
shirt
- Heather gray v-neck pullover sweater or
vest with school embroidery (required)
- Black or white knee highs or black tights

GYM UNIFORM:

School T-shirt/ Sweatshirt with logo

School SCBPS Sweatpants

Sneakers- Running shoe with tie.

* Gym Uniforms are ordered through school.
See Gym Uniform Order Form in packet.

Gym Uniform Order Form



*St. Charles Borromeo
Parish School*

Dear Parents,

Once again it is time to order St. Charles Borromeo gym uniforms for the 2019 – 2020 school year. The gym uniforms must be ordered through the school. Orders placed in September may reflect price increase. Students must have the shorts and sweatpants with the school logo for the School Year 2019 - 2020. Please be sure to check now and send in your order by June 15, 2019. Payment must accompany the order. Please label gym uniforms with your child's name after receiving your order. Thank you!

Student's Name: _____ **Homeroom:** _____

Telephone Number: _____

T-Shirt: Youth - \$6.00 Adult - \$7.00 # of items _____

YXS (2-4) YS YM YL AS AM AL AXL

Shorts: Youth - \$9.00 Adult - \$13.00 # of items _____

YXS YS YM YL AS AM AL AXL

Sweatshirt: Youth - \$11.00 Adult - \$14.00 # of items _____

YXS YS YM YL AS AM AL AXL
(5-6) (6-8)

Sweatpants: Youth - \$13.00 Adult - \$15.00 # of items _____

YS YM YL YXL AS AM AL AXL

Total # of items _____ **Total \$** _____

C.A.R.E.S. Before and After School Program (Children Are Receiving Extended Service)



*St. Charles Borromeo
Parish School*

We look forward to working with you to provide a successful and quality experience for your child. To ensure the best possible care for your children, members of our school faculty staff the program.

We recognize that children in the CARES Program sometimes have a very long day away from home. After a full day in school children need time to unwind and enjoy after school playtime. Our program provides time for homework as well as time for interaction and socialization with other children attending the program in a supervised environment.

C.A.R.E.S. Hours

Before School	7:00-8:00am
After School	3:00-6:00pm

There is a \$25.00 registration fee for any family intending to use the C.A.R.E.S. Program during the 2019 - 2020 school year. If you do not submit the fee at the time of registration, and your child attends C.A.R.E.S. at some time during the school year, you will be automatically billed for the registration fee at that time.

We look forward to working with you and your child to make this a very successful year.

PTA Contact Information



*St. Charles Borromeo
Parish School*

If you would like to share your personal contact information with the PTA so they can contact you with pertinent information relating to their special events, lunch notices and reminders, please fill in the following information:

Parent Name(s) _____

Youngest Child's Name _____ Grade _____

Phone Number(s) _____

Email address(es) _____

Mailing Address _____

You may supply ALL or partial information

